

**LInX Governance Board Meeting**  
**Tuesday, February 25, 2014, 11:00 AM**  
**3001 Cameron Blvd.**  
**Washington Duke Inn and Golf Club**  
**Ambassador Allen/McGhee/Page Rooms**  
**Durham, North Carolina**

**LInX Governing Board Members and Guests Present:**

Hassan Aden	Katrina Graue	Scott Parker
Fred Baggett	Bill Grey	Paul Paskoff
Louis Banks	Richard Hoffman	Pat Patty
David Boggs	Ron Horton	Ken Raper
Wendy Brinkley	Phil Humphrey	Joe Scoggins
Cyndy Bruce	Scott Ikerd	Laurie Stewart
Jeff Clark	Bobby Jeffers	Tad Shelton
Crystal Cody	Joe Kennedy	Millard Shepherd
Joseph Cowan	Lori Kiker	Kenneth Shultz
Dwight Crotts	John Kivett	Craig Smith
Bill Crowningshield	John Letteney	Keith Smith
Kevin Croyle	Jon Lewis	Mike Stevens
Mitch Cunningham	Jose Lopez	Jennie Temple
Jason Detwiler	Curtis Massey	Amy Thompson
Tom Effler	Jay Memmelaar	Eugene Vardaman
Rick Ervin	James Midgett	Robert West
John Faircloth	James Moore	Ron Whitaker
Jay Fortenbery	Barbara Morlock	Buddy Wilkes
LaVonda Fowler	Jerry Morse	Mike Yaniero
Doug Freeman	Ken Murphy	

**LInX Staff:**

Frank Palombo

**Welcome/Opening Remarks**

Co-Chairs Joe Kennedy, SAC, NCIS Carolinas Field Office; Mike Yaniero, Chief of Police, City of Jacksonville Police Department welcomed everyone to the LInX Governance Board meeting. SAC Kennedy specifically recognized Representative John Faircloth from Guilford County, CJIN Executive Director Gene Vardaman, CJIN Executive Administrator LaVonda Fowler, Apex Police Chief John Letteney, Charlotte-Mecklenburg Deputy Chief Katrina Graue and the other members of CRISS, the Charlotte Regional Information Sharing System and US Marshall, NC Eastern District Scotty Parker. Chief Yaniero spoke briefly about the impact LInX has had on the law enforcement community in both North and South Carolina since its implementation in 2007. SAC Kennedy invited everyone to enjoy the Lunch Buffet.

## **Buffet Lunch**

### **Introduction of New Program Manager**

SAC Kennedy welcomed everyone again to the LInX Governance Board meeting and recognized Captain Buddy Wilkes from the South Carolina Law Enforcement Division. SAC Kennedy then introduced Chief Frank Palombo who is the new NCIS LInX Carolinas Program Manager. Chief Palombo retired from the New Bern, NC Police Department in 2011.

Chief Palombo shared with the Board a PowerPoint to include:

- What LInX is
- Origins of LInX
- Types and percentages of records that are found in LInX
- Computer architecture of the system
- Growth of LInX to include the NC population currently served
- Cost of the system to date
- List of new agencies using LInX but waiting for funding to provide their data
- Proposal for LInX Statewide Implementation
- Consolidation of the LInX infrastructure for cost reduction
- Maps depicting LInX Carolinas, all LInX Regions, Department of Defense LE agencies now sharing data with LInX, states participating in N-Dex, and the consolidated map of LE data sharing potential if LInX Carolinas is approved to connect with N-Dex
- Application enhancements

The presentation concluded with these final thoughts:

- LInX is not a concept or Beta software that needs to be developed, tested and deployed
- LInX is not a standalone system that will require various interfaces in order to communicate with other systems outside of NC
- LInX is an incident based, searchable LE data only warehouse
- LInX currently provides access to over 450 million LE records
- LInX is a real time crime fighting tool that is solving crimes in NC and across the country right now
- LInX is a NO RISK solution to NC's Statewide LE information sharing needs
- LInX has been operational for 10 Years without incident,
- LInX currently covers 65% of NC's population at a cost to NC taxpayer's of only \$113,000
- LInX enjoys the support of Police Chiefs and Sheriffs across NC, including those in the NC State University System, who are waiting in line for funding to become LInX partners.

### **Discussion Regarding Sustainability of LInX**

Chief Palombo stated that it is incumbent on the LInX Governance Board to be prepared to sustain the system beyond 2018 if Federal funding through NCIS is reduced. What percentage of the annual operating cost would be the responsibility of LInX Carolinas? Chief Palombo provided scenarios and the potential cost associated with those scenarios to the Board for discussion at future meetings. Chief Palombo asked the Board to think about possible solutions and to share any suggestion via email or at the next Board meeting.

### **Discussion Regarding Backup Alternatives for LInX**

Chief Palombo made the suggestion that the Board consider a “warm backup” of the system that would bring the LInX back on line within 2 or 3 hours verses the tape backup that is currently being used that takes 3 to 4 days.

### **Discussion Regarding Printing LInX Carolinas Data**

Chief Palombo provided options for the Board to consider regarding what data from our region should be provided when a LInX query result is printed in a Region that allows printing. The following options were discussed;

1. Provide no information
2. Provide only the name of the agency that owns the record
3. Provide the name and case number of the agency that owns the record
4. Provide the name, case number and a summary of the record

Chief Palombo participated in a discussion regarding the 4 options available with SAC Joe Kennedy, Gene Vardaman, Katrina Graue, Chief James Moore, Chief Mike Yaniero, Tom Effler, and Ken Raper.

**MOTION** – Approve Option 3, provide the name and case number of the agency that owns the record. Motion seconded by Ken Raper and passed unanimously.

### **Discussion of Password Concern with SLED**

Chief Palombo recognized Buddy Wilkes of SLED who explained the issue concerning their LInX password and the SCIEx system in South Carolina. SCIEx users are allowed to access LInX by entering their SCIEx password. The system recognizes the SCIEx password and automatically assigns the LInX password for that user. As SC users never use their LInX password they have difficulty when it expires every 60 days. This situation creates an administrative nightmare for SLED system administrators while they attempt to reset accounts for the thousands of SC users.

The SCIEx password security is exactly the same as that of the LInX system and SC is requesting that the Board approve Northrop Grumman make the necessary system changes to allow direct LInX access via the users SCIEx password. Northrop Grumman recognizes the problem and has agreed that the SCIEx passwords meet all the security requirements to be used for direct access to LInX. Northrop advises that they can make the changes without cost.

Chief Palombo participated in a discussion with Buddy Wilkes, Chief Jay Fortenbery and Lt. Bobby Jeffers.

**MOTION** – Allow the SCIEEx password to be used for direct access to LInX for SLED users. Motion was made by Chief Jay Fortenbery, seconded by Lt. Bobby Jeffers and passed unanimously.

Chief Jose Lopez of the Durham Police Department was called away from the meeting and took a moment to say a few words of welcome and thanks to the Board.

#### **Discussion of MOU Addendum #5 – Increase the Number of Executive Committee Members**

Chief Palombo and SAC Joe Kennedy stated that the LInX Executive Committee currently consists of 9 members, and suggested the Board consider increasing it to 13. The change would reflect the growth of LInX in North Carolina, the addition of South Carolina and provide representation for the large number of agencies that participate in CRISS (Charlotte Regional Information Sharing System).

**NOTE: Correction, the current Executive Committee consists of 10 members including the Co-chairs. The new Executive Committee will be increased to 14 members.**

The majority of the Board participated in the discussion which resulted in a unanimous vote to approve Addendum #5 to the LInX MOU, see attached. Following is the new member list for the LInX Executive Committee effective February 25, 2014. The vacant positions will be filled as the appointments are made by the Associations:

1. Carolinas LInX Co-chair – NCIS Carolinas Field Office
  - a. Current– SAC Joe Kennedy, NCIS  
Initial term: three (3) years
2. Carolinas LInX Co-chair
  - a. Currently – Chief Mike Yaniero, Jacksonville Police Department  
Initial term: three (3) years
3. Federal LE Agency (Non-NCIS)
  - a. Currently – Marshall Scotty Parker, Eastern District Office, USMS  
Initial term: TBD
4. Presidential Appointee – NC Association of Chiefs of Police
  - a. Currently – **Vacant** (awaiting appointment)
5. Presidential Appointee – NC Sheriff's Association
  - a. Currently – **Vacant** (awaiting appointment)
6. Presidential Appointee – SC Association of Chiefs of Police
  - a. Currently – **Vacant** (awaiting appointment)

7. Presidential Appointee – SC Sheriff’s Association
  - a. Currently – **Vacant** (awaiting appointment)
8. LE Agency serving a population greater than 250,000
  - a. Currently – Deputy Chief Katrina Graue, Charlotte Mecklenburg Mini-Region, CRISS  
Initial term: TBD
9. LE Agency serving a population less than 250,000 but greater than 100,000
  - a. Currently – Deputy Chief Mitch Cunningham, Wilmington Police Department  
Initial term: TBD
10. LE Agency serving a population less than 100,000 but greater than 50,000
  - a. Currently –Chief James Moore, Rocky Mount Police Department  
Initial term: TBD
11. LE Agency serving a population less than 50,000
  - a. Currently –Chief Jay Fortenbery, Edenton Police Department  
Initial term: TBD
12. NC State LE Agency
  - a. Currently – Wendy Brinkley, NC State Bureau of Investigations  
Initial term: TBD
13. SC State LE Agency
  - a. Currently – Captain Buddy Wilkes, SC State Law Enforcement Division  
Initial term: TBD
14. LE Agency serving a University, Port or other jurisdiction
  - a. Currently – Chief Lindy Rinaldi, SC State Ports Authority Police Department, SC  
Initial term: TBD

#### **Discussion Regarding General Approval of New Member Agencies**

In the past the LInX Governance Board has allowed the LInX Program Manager to bring on agencies that are recognized as LEA. Chief Palombo wanted to have clarification regarding the type of agencies that will be recognized by the Board as potential partner agencies.

The Board agreed that Company Police Agencies would not be included as potential partner agencies in LInX Carolinas. There was much discussion regarding the types of agencies that should be permitted access to LInX Carolinas, such as US Marshalls, US Secret Service, DA Investigators, Community College and University Police Departments, Airports and Hospitals. The point was made that membership should only

granted to public agencies, not private police. In addition, priority should be given to municipal and county LE agencies regarding available funding for inclusion in LInX Carolinas.

The Board agreed that the US Marshall Service, state university police departments and state hospital police departments should be granted membership. The Board requested the following action item;

**ACTION ITEM:** Chief Palombo will poll the other LInX Regions to determine what agencies are allowed access to LInX and whether providing data is an absolute requirement for membership. Also, determine if the other Regions have specific policies regarding non-sworn personnel having access to LInX data. An email vote can be conducted once the Board has a chance to review the findings.

Chief Palombo participated in a discussion with Chief Jose Lopez, Wendy Brinkley, Buddy Wilkes, Chief James Moore, US Marshall Scotty Parker, Gene Vardaman, Chief Jay Fortenbery, SAC Joe Kennedy, Rick Ervin, Tom Effler, Chief Hassan Aden, Craig Smith, Jerry Morse, John Kivett, Mitch Cunningham, Buddy Wilkes and Tad Shelton.

#### **Discussion Regarding the Selection of Oversight Committee**

Chief Palombo and SAC Kennedy discussed the need to select members to serve on the Oversight Committee. Chief Aden, Greenville Police Department, had several years of experience as the chair of the Oversight Committee for LInX Virginia prior to coming to NC. Chief Aden volunteered to chair LInX Carolinas Oversight Committee. Three additional agencies volunteered to serve and the Board approved the following:

Chief Hassan Aden, Greenville PD (Chair)  
Captain Jerry Morse, Onslow County Sheriff's Office  
Tad Shelton, Wilson PD  
Louis Banks, Hertford PD

#### **Adjournment**

SAC Kennedy adjourned the meeting at 12:45 PM